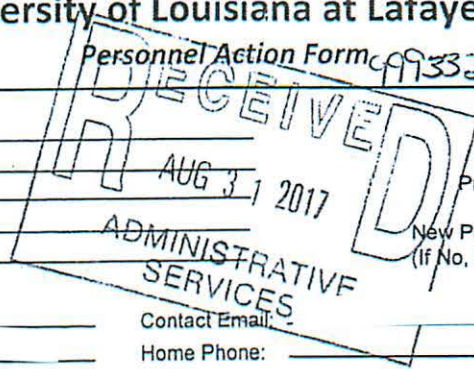




9/26/17: J. Leblanc, Provost, McKinney, J. Kellman, L. Dinu, D. Calais, Payroll, HR
University of Louisiana at Lafayette

Official Hire Date
 (HR USE ONLY)

Personnel Action Form 99332



Full Name (Last, First, MI)
 Department Name
 Job Title
 Supervisor for this Position
 Assigned Department #

CMCN
Lecturer

CLID/SSN
 Date of Birth
 Proposed Effective Date **08/01/2017**
 EEO# **TBN-Greene**
 New Position: Yes No
 (If No, Incumbent TBN)

Street: _____
 City _____ State _____ ZIP _____

Contact Email: _____
 Home Phone: _____



AUG 17 2017

ACTION TO BE TAKEN (Choose ONLY one of the four in bold)

New Hire Rehire Continuing Appointment (Attach Resume/Application)
 Transfer in? No Yes | If Yes from where? _____
 Full Time
 Part Time Percent Employed _____ %
 Classified Unclassified
 Probational Staff
 Permanent Academic/Faculty -
 WAE (1245 hours Tenure Track? Yes No
 Emergency Temporary End Date: **5/1/18**
Temporary (Pooled Position/Adjunct)
 From _____ To: _____
 Full Time Part Time Percent Employed _____ %
 Staff
 Academic/Faculty
 Temporary Part-time (Formerly Casual Labor)
 Check if this is a retiree returning to work

Job Change/Modify Appointment Interim Appointment
 Department Change
 Promotion (Classified only)
 Position Change
 Probation to Permanent Granted Not Granted
 LWOP From: _____ To: _____
 LWP From: _____ To: _____

Salary Adjustment/Pay Rate Change (attach justification)
 Base Pay Special Pay
 Variable Pay Other
 Extra Compensation Summer Pay

Home Dept Supervisor Approval: _____
 (For Extra Comp Only)

Termination/Agency Transfer Out/Cancel Appointment
 Resignation Dismissal
 Retirement Expiration of Appointment
 Death Cancellation of Appointment
 Transfer Out to: _____

Graduate Teaching Assistant Doctoral Fellow
 Graduate Research Assistant Masters Fellow
 Graduate Assistant Tuition Waiver Only
 Graduate Student (Hourly)
 Student Worker (Hourly) Federal Work Study
 Appointment Period:
 Fall Semester Fall Break
 Fall & Spring Semester Spring Semester Spring Break
 Summer Session Summer Break
 Other: _____
 # of hours working per week: _____

TEACHING WORKLOAD

Course	Section	Credit
CMCN 212	1	3
CMCN 212	2	3

SEP - 5 2017

COMMENTS/JUSTIFICATION:
 Charged to English but assigned to CMCN
 12 month Staff → 9 month faculty position



Pay Rate: \$ **62,619** /k Indicate If: Hourly Monthly Academic Year (9 mo.) Semester Other **18 2017**
 Annual Year (12 mo.) Does Not Earn Leave
 Vice President for Academic Affairs

Funding Source: **Job needs to be put to 1000 2510**
 Main Operating Account: **2506** 100.00 % Other: _____ %
 Other: _____ % Other: _____ %
 Other: _____ % Other: _____ %
 Other: _____ % Other: **100.00** %
 Adjunct Faculty Funds: Graduate Assistant, Tuition Waiver: Yes No Dept. # Charged _____

Tenure Probationary Period: _____ Tenure Review Code: _____
 (PROVOST OFFICE USE ONLY)

EDUCATIONAL DEGREES:

Degree Bachelor of Journalism Date Sp 1962 University LSU Major Area Journalism

Total years of full-time teaching experience (excluding G.A.): 13 lecturer
 Of the total, list number of years at UL Lafayette: 13 43 Other: _____

Total years of other professional-related experience: _____ Other: _____
 Of the total, list number of years at UL Lafayette: _____

List Recent Related Positions:

Dates	Employer	Position
<u>9-1-1982 to April 2004</u>	<u>UL Lafayette</u>	<u>Advisor to Yearbook + Vermin</u>
<u>2004 to 2017</u>	<u>Director of Student Publications / Lecturer</u>	<u>UL-Lafayette</u>

If employed previously at UL Lafayette, indicate date 2004-2017 Department CMCN

Candidate meets the SACS teaching criteria at the: By degree (Undergraduate Only) Undergraduate and Graduate Level
 By other competency (Undergraduate Only) Does not include instruction

Pending receipt of official transcript from: _____ by: _____

DEGREE DESIGNATIONS (Budgetary Purposes): [B; M; M+1; M+2; ABD; D] _____

Personnel Action Form Approvals

Routing Order	Print Name	Signature	Submission Date
(1) Submitted By:			
By signing I acknowledge that an official employment offer must not be made prior to final approval of the action by the President and that completion of all required employment documents must be verified through Human Resources prior to the employee's first day of work. Unauthorized hiring may result in disciplinary action.			
(2) Department Head/Director:	<u>LUCIAN DINU</u>	<u>[Signature]</u>	<u>8-11-2017</u>
(3) Dean of College (If Applicable)	<u>Jordan Kellman</u>	<u>[Signature]</u>	<u>8-15-17</u>
(4) Dean of Graduate School (If Applicable)	<u>Not Applicable</u>		
(5) Faculty Affairs (Academic Affairs Only)	<u>Not Applicable</u>	<u>[Signature]</u>	<u>8.17.17</u>
(6) CHRO/EEO: <u>SM</u>	<u>Paul D. Thomas</u>	<u>[Signature]</u>	<u>9/13/17</u>
(7) Budget/SPFAC (SPFAC-Restricted Accounts Only)	<u>Budget/Finance</u>	<u>[Signature]</u>	<u>9-15-17</u>
(8) Vice President:	<u>Dr. David Danahar</u>	<u>[Signature]</u>	<u>9/18/17</u>
(9) Provost (If Applicable)	<u>Dr. David Danahar</u>	<u>[Signature]</u>	<u>9/18/17</u>
(10) President:	<u>Dr. E. Joseph Savoie</u>	<u>[Signature]</u>	<u>9/10/17</u>
(11) Vice President, Administration:	<u>Jerry Luke LeBlanc</u>	<u>[Signature]</u>	<u>9/10/17</u>

Deferred Pay

Position Information: Incumbent CLID: _____ EEO Number: _____ F9

Job Code _____ Position Number 999568

Position Title _____

FLSA Exempt Non-Exempt Background Check Submitted: Yes No Completed Date: _____

Date Offer Made: _____ Date Offer Accepted: _____ Start Date: _____ On-boarding Date: _____